

## NOTICE OF MEETING

**Meeting:** HR COMMITTEE

**Date and Time:** WEDNESDAY, 23 JUNE 2021, AT 9.30 AM\*

**Place:** COUNCIL CHAMBER - APPLETREE COURT, BEAULIEU ROAD, LYNDHURST, SO43 7PA

**Enquiries to:** Email: [andy.rogers@nfdc.gov.uk](mailto:andy.rogers@nfdc.gov.uk)  
Tel: 023 8028 5070

**PUBLIC PARTICIPATION:**

Members of the public may listen to this meeting live on the Council's website at the following link:-

<https://democracy.newforest.gov.uk/ieListDocuments.aspx?CId=525&MId=7265&Ver=4>

\*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Committee's terms of reference which are not on the public agenda; and/or
- (b) on individual items on the public agenda, when the Chairman calls that item. Speeches may not exceed three minutes.

Anyone wishing to speak should contact the name and number shown above no later than 12.00 noon on MONDAY, 21 JUNE 2021.

**Bob Jackson**  
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA  
[www.newforest.gov.uk](http://www.newforest.gov.uk)

This Agenda is also available on audio tape, in Braille, large print and digital format

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## AGENDA

### Apologies

#### 1. MINUTES

To confirm the minutes of the meetings held on 11 June 2020 and 18 March 2021 as a correct record.

**2. DECLARATIONS OF INTEREST**

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

**3. PUBLIC PARTICIPATION**

To note any issues raised during the public participation period.

**4. HR UPDATE (Pages 3 - 4)**

To receive an update on HR matters since the last HR Committee meeting.

**5. HR METRICS (Pages 5 - 14)**

To receive various workforce related data and statistics.

**6. WORKSMART (Pages 15 - 24)**

To note and feedback views on a summary of the proposed implementation of the WorkSmart initiative, the next step in the Council's Smarter Working Programme, supported with a HR Policy.

**7. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**

To:

**Councillors:**

**Councillors:**

Edward Heron (Chairman)  
Mark Steele (Vice-Chairman)  
Hilary Brand  
Keith Craze

Kate Crisell  
Michael Harris  
Maureen Holding  
Mahmoud Kangarani